

Board of Governors Sobriety High School
Central Office 4:00 - 6:00 P.M.
Minutes March 21, 2007

Members attending; Peggy Hunter, Michele Milan, Lee Wignall, Bob Doffing, Mary Hoelscher, Alan Braun, Chad Benesh, Larry Schmidt, Bryan Pepper, Julie Swokorski, Betty Brost, Curt Knutson
Staff: Stan Hacker, Mary Breitenbucher, Mary Popelka, Kellie Lund, Laura Hoenack

4:00 Call to Order

Peggy Hunter

Approvals

Peggy Hunter

- Agenda March 21, 2007
 - Additions
 - Jim Arnold will speak briefly about Sobriety Swings
 - Announcement about ARS
 - Biology test announcement
 - Wish list email from Alan Braun

A motion to adopt the agenda with changes was made and seconded.

ACTION: ADOPTED

- Minutes of March 8, 2007
 - Minutes not available, will be completed soon
- Sobriety Swings Information
 - The Sobriety High Foundation annual golf event, Sobriety Swings, will be held on Monday May 7th at Brackett's Golf Course.
 - All members of the Sobriety High community are encouraged to attend. Those who would like to pre-register may call or email Gregg White.

Chair's Report

Peggy Hunter

- Board training, Saturday April 28th 8:00 – 4:00
 - At the request of Dr. Speiker from MDE Dept of Program Finance, the board will do all day training at the central office on Saturday, April 28th.
- Clarification on special education funding changes
 - Stan, Peggy, and Laura met with George Holt from MDE
 - The school will be reimbursed for 100% of special education staff salary and benefits in the year in which they are incurred. The confusion arises because of the change in funding when a charter school goes from its 4th to 5th year. In its 5th year, a charter school moves to base year funding: the amount reimbursed by state funds is based on the salaries from 2 years ago. The remainder of the reimbursement is made up in tuition billing, which does not begin until February. This will continue to create a cash flow crisis for Sobriety High.
- Amethyst Award luncheon, Friday March 30, 11:30 am – 1:00 pm
 - Reminder to board members and staff to register for the Amethyst Award luncheon.
- Strategic planning session on Saturday, April 14th.
 - The Board of Governors and the Board of Trustees will meet together for a strategic planning session.
 - Bob Doffing has secured a location in Eagan, the address will be sent out by email.
 - Beth Zemsky, interim director for Sobriety High Foundation will run the morning session, and the charter school board will be on its on in the afternoon.

Treasurer's Report

Curt Knutson

- Finance committee meeting minutes
- Curt has met with Dr. Speiker from the MDE Department of Program Finance to discuss the plan to revise our SOD workout. Overall it was a positive meeting. The training that Dr. Speiker will provide for the board will be mostly about financial information.
- Electronic Funds transfers, Check Registers, Review of Transactions and Receipts

A motion was made and seconded to approve the EFTs, check registers and transactions.

ACTION: ADOPTED

Revised Budget

Stan Hacker, Laura Hoenack

- Laura and Stan presented a revised version of the FY-07 budget. The major changes are the reduced amount of contributed revenue from Sobriety High Foundation, and the reduction in Special Education funding. The General Education funding is based on 184 ADMs, down from 197 that we began the year with.

A motion to approve the revised budget was made and seconded.

ACTION: ADOPTED

- FY-08 Budget/Task force recommendations update
 - Wright Building
 - The task force recommended the board look into a new location for the central office.
 - Bob Doffing will work with Laura to evaluate the Wright Building lease and recommend other options
 - Business Management services
 - The task force recommended the board research business management firms other than ISD 917 to find services needed at a lower cost
 - Laura has begun to gather quotes on services from a number of vendors. The one that stands out is School Business Solutions, and Stan Hacker has worked with the director of SBS in the past and had a great experience.
 - Staff employment agreements
 - Staff would like to know when employment agreements will be offered to teachers returning next school year. Without an approved budget, it is difficult to offer positions.
 - The approved budget should be based on ADM amounts that are consistent with the past amounts each campus has been able to maintain. These can be determined by the program directors.

A motion was made and seconded to give Stan authority to work with each Program Director to determine what appropriate staffing is based on the ADM estimate above, and make offers to teachers within these budget parameters.

ACTION: ADOPTED

Other Business

- Wish list email from Alan
 - Alan sent an email request to program directors, asking for campus wish lists
 - Received replies from Arona and Maplewood, plans to keep these updated with new requests

Future meetings:

April 18 location TBA
May 16 location TBA