

**Board of Governors
Sobriety High School
Central Office 4:00 – 6:30**

Members attending: Peggy Hunter, Curt Knutson, Bob Doffing, Betty Brost, Bryan Peffer, Larry Schmidt,
Michele Milan, Chad Benesh, Charlotte Mardell, Nicolle Roush, Lee Wignall
Staff: Mary Breitenbucher, Mary Popelka, Kellie Lund, Judi Hanson, Stan Hacker, Laura Hoenack
Guests: Nicolle Roush

Call to Order

Peggy Hunter

- Agenda
 - Changes
 - Technology report postponed to next month
 - No campus reports
 - Employment agreements added after Julie's approval

A motion to approve the agenda was made and seconded.

ACTION: ADOPTED

- Minutes
 - March 21, 2007
 - April 18, 2007
 - May 16, 2007
 - No changes made to minutes

A motion to approve the minutes was made and seconded.

ACTION: ADOPTED

New Board Member

Peggy Hunter

- Julie Swokowski, Arona

A motion was made and seconded to approve Julie.

ACTION: ADOPTED

New employee agreements

Edina

Judi Hanson

- Lead teacher/language arts 1.0 – Larry Schmidt
- Math 1.0 – Chad Benesh
- Science 1.0 - Alyson Halverson
- Social Studies 1.0 – Joe Covert
- Special Education 1.0 – new employee agreement signed
- Administrative assistant vacancy

Arona

Mary Popelka

- Lead teacher/Social Studies 1.0 – Michele Milan
- Science 1.0 – Katie Gruchalla
- Special Education 1.0 - Paul McGlynn
- English .5 – vacancy
- Math .5 – vacancy
- Administrative assistant vacancy

Maplewood

Kellie Lund

- Lead teacher/language arts 1.0 – Angela Wilcox
- Mathematics .8 – Lisa Comfort
- Social Studies .8 – Dawn Madland

- Special Education 1.0 – Chet Johnson
- Science .8 – vacancy

Burnsville

Mary Breitenbucher

- Special Education/lead teacher 1.0 – McKenna Beaumaster
- English 1.0 – Lee Wignall
- Science 1.0 – Crystal Mielke
- Math .8 – Rippy Morales
- Social Studies .8 – vacancy
 - Amy Moore’s position will not be continued

A motion was made and seconded to adopt all of the above employee agreements.

ACTION: ADTOPED

A motion was made and seconded to have the employee,, the Program Director and the Chair of the Board sign all agreements.

ACTION: ADOPTED

SHF Update

Alan Braun

- Sobriety High Foundation agrees to accept the assignment of the lease for the Wright Building space from the school. This will release the school for any future liability for the lease.
- SHF would like to make an in-kind donation to the schools for any space they want to use in the Wright Building for administrative persons.

A motion was made and seconded to approve the transfer of the lease from the charter school to Sobriety High Foundation.

ACTION: ADOPTED

- Litchfield Public Schools will be taking over the Libre campus as of July 1. SHF will have no financial obligation to Libre. The school has requested to license the right to use the Sobriety High name and logo.
- Curt formally requested \$250,000 in contributions from Sobriety High Foundation. This request was distributed to the board members. Alan felt this request was well received.

Treasurer’s Report

Curt Knutson

- Update
 - Curt had a conversation with Chuck Speiker to discuss the adopted budget as well as the expectations on an amended SOD plan. He informed Dr. Speiker that Sobriety High will be submitting an amended plan to be out of SOD in 2009, though the intention is to get out in 2008. Dr. Speiker seemed pleased, and was optimistic about the changes he has seen.
 - Dr. Speiker needs us to give him a revised financial forecast, resolution from the board, and a narrative explaining why we are submitting an amended plan.
- Kellie requested clarification on variable expense funds coming directly to campus discretionary accounts.

Leadership Report

Mary Breitenbucher and Mary Popelka

- The committee has come up with a draft position description for the administration vacancy. This person’s focus will be getting the school out of SOD. He or she will be full time for the coming year, but the position may be reduced in subsequent years as the organization determines its needs.
- Janna will take the administrative role at Burnsville, per the adopted budget, and the rest of her time will be divided into special ed. She will continue to do the state reporting, but will begin immediately to transfer that role to the Administrative Services Coordinator (Laura). She will continue to act as the testing coordinator for the time being.
- Will not go forward with Design for Learning contract due to a number of factors

- Committee recommends that we go with School Business Solutions and Special Education Project for 1 year contracts
- Peggy will work with the board, Mary B and Mary P will work together with the lead teachers and the other program directors to determine the needs of the organization to finalize the position description.

A motion was made and seconded to enter into a business service contract with Sandy Schmidt and School Business Solutions for the upcoming school year.

ACTION: ADOPTED

A motion to approve the contract for the Special Ed Contract for the coming year.

ACTION: ADOPTED

Consultant's Report

Stan Hacker

- Update
 - Stan gave an example of ADM tracking in which it was easy to see how quickly low ADMs can result in the accumulation of debt
 - At the next board meeting, campus directors will talk about what has been done to recruit and maintain student enrollment, and form a task force out of that discussion.
- Administrative Calendar
 - Board will review and revise Michele's draft and will look at it at the next meeting
- Michele requested information from the board on adoption of licensing and credit assignments

Special Education Policies

Laura Hoenack

- Laura will look into distributing all policies which need to be reviewed and approved before the end of the fiscal year.
- The Special Education audit will take place on Monday June 4th. Laura is working with Stan, the Special Ed Project, the program directors and the special education teachers on completing the necessary paperwork.

Graduation

Laura Hoenack

- Thursday, June 7th 7:00 pm
- Wesley Methodist Church, 101 E Grant Street, Minneapolis

Upcoming meetings

Wednesday, June 20, 2007

Wednesday, August 8, 2007