

**BOARD OF GOVERNORS
ANNUAL MEETING MINUTES
SOBRIETY HIGH SCHOOL**

**Wednesday, December 16, 2009
4:00 – 5:00 P.M.
Merriam Park Library
1831 Marshall Avenue, St. Paul, MN 55104**

I. Call to Order

Bob Doffing

II. Election of officers

- a. Chair – Bob Doffing
- b. Vice Chair – Alan Braun
- c. Secretary – Crystal McAninch
- d. Treasurer – Bruce Santerre

ACTION: ADOPTED

III. Dates and times of 2009-2010 Board of Governors meetings. Third Wednesday of the month, 4:00-6:30 PM. All meetings will be held at the Central Office, unless designated otherwise.

- a. January 20, 2010
- b. February 17
- c. March 17
- d. April 21
- e. May 19
- f. June 16
- g. July – tentative July 21
- h. August 18
- i. September 15
- j. October 20
- k. November 17
- l. December 15
 - i. Election of officers
 - ii. Budget revision

Motion made by Crystal to accept the meeting dates listed for the calendar year of 2010, second by Dan.

ACTION: ADOPTED

Motion amended by Crystal to add tentative July 21 meeting, to be discussed at June meeting, second by Bruce.

ACTION: ADOPTED

Motion made by Crystal to accept Teresa Marshall's email as resignation, second by Chet.

ACTION: ADOPTED

Motion made by Paul to accept Kathy Anderson as the new parent representative, second by Crystal.

ACTION: ADOPTED

IV. Designate website as bulletin board for official business. Appendix A

V. Review and approve Sobriety High Charter School public notice Appendix A

Motion made by Bruce to use Sobriety High School's website for bulletin board and public notice, second by Crystal.

ACTION: ADOPTED

VI. Actions pertaining to business operations

- a. Designation of depositories Appendix B
- b. Approval of line of credit
- c. Authorization to use facsimile signatures of Board members
- d. Authorize Director and their designee to perform duties of clerk and treasurer as provided by M.S> 123B.14 Appendix C
- e. Authorize Director and designee to make electronic transfers of funds.
- f. Authorize Director to lease/purchase, and contract for goods and services within the Board approved budget, including, but not limited to:
 - i. Nursing services contract
 - ii. Communication services
 - iii. Consultant services

Motion made by Dan to approve appendix B and C with addition of line of credit from Nonprofits Assistance Fund, second by Crystal.

ACTION: ADOPTED

Motion to approve all actions in item VI as amended.

ACTION: ADOPTED

Motion made by Bruce to approve 2008 annual meeting minutes as reviewed by Robbie, second by Crystal.

ACTION: ADOPTED

VII. Adjournment