

Board of Governors  
**Sobriety High School**  
Wednesday, March 18, 2009  
4:00 – 6:30 P.M.  
Minutes

Members Present: Larry Schmidt, Chad Benesh, Paul McGlynn, Crystal McAninch,  
Chet Johnson, Bruce Santerre, Bob Doffing  
Staff: Barb Wornson, Debbie Bolton, Julie Wettstein, Judi Hanson, Dan Ondich  
Guests: Sandy Schmidt, School Business Solutions; Nicolle Roush, District 917;  
Phil Hatley, Non Profit Assistance Fund

**4:00 Call to Order**  
**Introductions**

Bob Doffing  
Bob Doffing

**Approvals**

- Agenda
- Minutes – we still have not received the minutes from the February 11 board meeting. Bob needs help from other board members to put together the minutes.
- Check Register
- Donations
- Employee Contracts – due to the change in short-term and long-term disability, all employee contracts need to be amended with their new salary to cover the cost of the benefit. This new salary change will need to be added into the salary schedule for next year.

*A motion to accept new contracts was made by Larry and seconded by Bruce.*

**ACTION: ADOPTED**

*A motion to approve the agenda, check register and donations was made and seconded.*

**ACTION: ADOPTED**

**Student Enrollment**

Robbie Deering

- According to TIES the current enrollment is below. It was discovered that Arona's student count was not entered into TIES correctly, but the total number of students should be accurate.

North Summit	61
West	54
Arona	40
Alliance	66
Total	221

**Executive Director's Report**

Barb Wornson

- Chicago Film Crew
  - Our attorney suggested that we find out how much control we have over the production, what kind of effect will it have on kids/staff/parents, who will own the film when its done, is it tied to our mission, etc. and to think of any and all consequences. Is it worth it?

*A motion was made by Larry to not move into an agreement with the film crew, seconded by Chet.*

**ACTION: APPROVED**

- Local News (WebMd)
  - This is very different from a drama because it doesn't disrupt the students/staff/school as much and it is different to focus on one student privately than the entire school. The Recovery Directors will present the opportunity to their PTO groups to see if there is anyone interested since it will affect families.
  - We need a policy on how to handle publicity.
- Lease Aid
  - We took a look at the possibility of a Maplewood expansion; we can't afford the extra space because lease aid will not cover the additional square footage. We are working with the landlord on other options for restructuring the existing space to make it a little bigger. When renewing our lease agreements, we should try to adjust the lease to adjust with our ADMs. We should also check into an out clause so we don't get locked in for 5 years and end up not being able to afford it.
- Summer School – we don't have an idea of which students will be here and we can't staff until we know how many will be here.

### **Chair's Report**

Bob Doffing

- Campus Reports
- April Planning Meeting
  - The strategic planning meeting will be held on Saturday, April 11 from 9-6 at the Dakota County CDA. Bob will send out the address and directions. The meeting is open to everyone; parents/teachers are welcome. Robbie will be unable to attend the meeting so Bob will record the meeting and Robbie will type the minutes from that. Barb is meeting with Stan on the 30<sup>th</sup> to discuss what will be going on at this meeting. Barb will put a list of topics together and send to the staff to see what they feel is the most important to discuss. Topics looking at being discussed are leadership position, sites, delivery systems, staff makeup, job descriptions, chain of command, special ed director, marketing/recruiting, fundraising, board roles/function (are we moving towards the carver model), financial realities. You can also send Barb and Stan topics that you would like to see discussed.

### **Treasurer's Report**

Sandy Schmidt

- We are on track with receivables and expenses. The financial statement states original budget but it is actually the revised budget. Cash flow seems to be what we have been anticipating.
- The Foundation will not be able to meet the \$100,000 and will make us short on our revenue. \$30,000 came from the Foundation last year but was recorded as this year. We are looking at borrowing money on line of credit in early June. We have a line of credit from the bank for \$50,000 and have applied to Nonprofit Assistance Fund for an additional line of credit. If legislation changes to 20% holdback we will be even shorter in July.

### **Finance Committee Report**

Bruce Santerre

- We are missing some receipts from student council that need to be reconciled. Dawn and Robbie will be going out to all campuses to discuss procedures and what is still needed.
- Non Profit Assistance Fund needs a board resolution to say that they can go forward with the loan.

### **Outside Contracts**

Robbie Deering

- Robbie and Barb are exploring new contracts for everything including benefits, payroll, and technology.

### **Parent Boot Camp**

Julie Wettstein

- Rotating through all four campuses to discuss chemical dependency; it brings parents together. It will be held at Maplewood 3/21 from 10-12; anyone is invited.

**Other Business**

- Grant approval form – staff should complete this form when they want to apply for a grant so we are aware of grants coming in.
- Out of state enrollment – we do not receive funding for students that come from out of state. We can tell refuse them or we can ask the parents to pay a fee for tuition. We need to look at implementing a policy for next school year.

**Meeting Dates**

All meetings are 4:00-6:30 at the Central Office unless other wise noted.  
April 11, April 15, May 20, June 17, August 19

**Adjournment**