

Board of Governors
Sobriety High School
Wednesday, July 15, 2009
4:00 – 6:00 P.M.
Minutes

Members Present: Joe Covert, Dan Ondich, Paul McGlynn, Crystal McAninch,
Chet Johnson, Stan Hacker, Bruce Santerre, Alan Braun, Bob Doffing
Staff: Barb Wornson, Debbie Bolton, Judi Hanson, Julie Wettstein
Guests: Parents, Sandy Schmidt – School Business Solutions, Nicolle Roush – District 917

4:00 Call to Order

Stan Hacker

Introductions

Stan Hacker

Approvals

- Agenda
- Minutes
- Check Register
- Donations

A motion to approve the above was made and seconded.

ACTION: ADOPTED

Financial Reports

Sandy Schmidt

- Final ADMs came in at 181.3 which will increase revenue by \$214,000 above what we budgeted. The bottom line will come out fairly close to what we budgeted. There is a cash flow issue and are working with Non Profits Assistance Fund to get a loan to resolve the cash flow issue. State approved 27% holdback so this affects our cash flow for this next year. The governor reduced state aid and transferred it to stimulus funds; this money won't come until after we spend it so it is a bigger cash flow issue at the beginning of the year. We should be spending our donations when they are designated to a current campus. Bottom line depends on how much revenue (donations) is carried over into next year – they are currently working on the analysis.

A motion to approve financials was made by Paul, second by Dan.

ACTION: ADOPTED

Executive Director's Report

Barb Wornson

- We've been doing interviews and have hired a Recovery Counselor for Burnsville.

Summer School Enrollment

Robbie Deering

- We ended the first session of summer school with 75 students. Last year at this time was around 60 students.

Board Chair Report

Stan Hacker

- Stan Hacker took a job as an Executive Director at another school and has resigned from the Board of Governors as Board Chair.

Board Make-up/Board Chair Selection

Stan Hacker

- We didn't set a date when we would elect a new board member. Elections need to be held while school is in session.
- MACS is putting on a training session for boards in August so we should look at that. Barb will send the information to the board members.

- Bob will send bylaws to Robbie and she will post to website and send to board members.

Joe Covert nominates Bruce Santerre as interim board chair.

Bruce Santerre nominates Bob Doffing for interim board chair.

Dan seconds both nominations.

Bruce Santerre would like to remove his name as nomination for board chair.

Bob Doffing has been elected to be interim board chair.

ACTION: ADOPTED

Finance Committee Report

Bruce Santerre

- After taking a look at 27% holdback, when its played out until end of 09-10 school, we will be in deficit of \$295,000, in terms of cash flow. We can offset part of cash flow challenge with access to \$50,000 line of credit with Anchor bank, \$100,000 through Non Profit Assistance Fund. This leaves us with \$145,000 cash flow problem. We started looking at this again and looked at how we can reduce expenses.
 - One item that surfaced was to not hire 12th FTE teacher and not hire one recovery counselor.
 - Recovery Director's position is to market to hopefully bring up our revenue. We would like to increase our budget from 180 to 185 ADM which would give us \$35,000.
 - Bringing these recommendations forward so the board can approve the new budget items.
- Paul brought up that we need to quickly move to less campuses and planning needs to happen immediately in the Fall.
- If these changes are approved, teachers will travel quarterly OR we'll utilize online. We are open to options how that would work. A-Team will have to meet to come up with a plan.
- Mary has agreed to reduce her hours to .75.
- Board approved that the Executive Director would be the academic director at a campus.
- Don't think we should make a decision tonight because it is too soon. We should take a study to see what the campus director duties are.

Motion was made by Bruce that recommendations developed by finance committee (not hire 12th FTE, not hire one recovery counselor, change budget from 180 to 185) be put in effect, second by Crystal.

ACTION: ADOPTED

Other Business

- Employee contracts – contracts were written to have a two-week gap where there wasn't pay.

Motion made by Dan to amend staff work agreements to change pay date to start August 31, 2009 and end August 15, 2010, second by Chet.

ACTION: ADOPTED

- STD/LTD – staff contracts will need to be approved by the board to include the STD/LTD benefit.

Motion made by Dan to continue to adjust staff salaries to continue STD and LTD benefits, second by Chet.

ACTION: ADOPTED

- Salary schedule – we need to look at salary schedule to see if we are hiring teachers at the same schedule. Keep in mind the ethics of salary when hiring.

Executive Director Evaluation (Closed Meeting)

Stan Hacker

Meeting Dates All meetings are 4:00-6:30 at the Central Office unless other wise noted.
August 19

Adjournment